

810 Invoice

Functional Group ID=**IN**

Introduction:

This Draft Standard for Trial Use contains the format and establishes the data contents of the Invoice Transaction Set (810) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the billing for goods and services provided.

Notes:

- 1. Use this transaction set to transmit commercial invoices to a Federal Government activity responsible for initiating the payment.*
- 2. Use a single occurrence of this transaction to invoice or provide adjustments for one or more deliveries or service performances, provided to the Federal Government on one or more shipments.*
- 3. Use to transmit commercial invoice data only from one invoice preparing party to one invoice receiving party.*
- 4. Not all segments, data elements, or codes are used by all agencies.*

Heading:

	<u>Pos.</u>	<u>Seg.</u>	<u>Name</u>	<u>Req.</u>	<u>Max.Use</u>	<u>Loop</u>	<u>Notes and</u>
	<u>No.</u>	<u>ID</u>		<u>Des.</u>		<u>Repeat</u>	<u>Comments</u>
Must Use	010	ST	Transaction Set Header	M	1		
Must Use	020	BIG	Beginning Segment for Invoice	M	1		
Not Used	030	NTE	Note/Special Instruction	F	100		
	040	CUR	Currency	O	1		
Not Used	050	REF	Reference Numbers	O	12		
Not Used	060	PER	Administrative Communications Contact	O	3		
			LOOP ID - N1			200	
	070	N1	Name	O	1		
	080	N2	Additional Name Information	O	2		
	090	N3	Address Information	O	2		
	100	N4	Geographic Location	O	1		
	110	REF	Reference Numbers	O	12		
	120	PER	Administrative Communications Contact	O	3		
	130	ITD	Terms of Sale/Deferred Terms of Sale	O	>1		
	140	DTM	Date/Time Reference	O	10		
	150	FOB	F.O.B. Related Instructions	O	1		
Not Used	160	PID	Product/Item Description	O	200		

Not Used	170	MEA	Measurements	O	40	
Not Used	180	PWK	Paperwork	O	25	
Not Used	190	PKG	Marking, Packaging, Loading	O	25	
Not Used	200	L7	Tariff Reference	O	1	
	210	AT	Financial Accounting	O	>1	
Not Used	212	BAL	Balance Detail	O	2	n1
Not Used	213	INC	Installment Information	O	1	
LOOP ID - LM					10	
Not Used	220	LM	Code Source Information	O	1	
Not Used	230	LQ	Industry Code	M	100	
LOOP ID - N9					1	
Not Used	240	N9	Reference Number	O	1	
Not Used	250	MSG	Message Text	M	10	
LOOP ID - V1					>1	
Not Used	260	V1	Vessel Identification	O	1	
Not Used	270	R4	Port	O	>1	
Not Used	280	DTM	Date/Time Reference	O	>1	

Detail:

Pos. No.	Seg. ID	Name	Req. Des.	Max.Use	Loop Repeat	Notes and Comments
LOOP ID - IT1					200000	
	010	IT1	Baseline Item Data (Invoice)	O	1	
Not Used	012	CRC	Conditions Indicator	O	1	
Not Used	015	QTY	Quantity	O	5	n2
Not Used	020	CUR	Currency	O	1	
Not Used	030	IT3	Additional Item Data	O	5	
	040	TXI	Tax Information	O	10	
Not Used	050	CTP	Pricing Information	O	25	
Not Used	055	PAM	Period Amount	O	10	
Not Used	059	MEA	Measurements	O	40	
LOOP ID - PID					1000	
	060	PID	Product/Item Description	O	1	
Not Used	070	MEA	Measurements	O	10	
Not Used	080	PWK	Paperwork	O	25	
Not Used	090	PKG	Marking, Packaging, Loading	O	25	
Not Used	100	PO4	Item Physical Details	O	1	
	110	ITD	Terms of Sale/Deferred Terms of Sale	O	2	
	120	REF	Reference Numbers	O	>1	
Not Used	130	PER	Administrative Communications Contact	O	5	
Not Used	140	SDQ	Destination Quantity	O	500	
	150	DTM	Date/Time Reference	O	10	
	160	CAD	Carrier Detail	O	>1	
Not Used	170	L7	Tariff Reference	O	>1	
Not Used	175	SR	Requested Service Schedule	O	1	
LOOP ID - SAC					25	

	180	SAC	Service, Promotion, Allowance, or Charge Information	O	1	
	190	TXI	Tax Information	O	10	
			LOOP ID - SLN		1000	
	200	SLN	Subline Item Detail	O	1	
Not Used	210	REF	Reference Numbers	O	>1	
Not Used	220	PID	Product/Item Description	O	1000	
Not Used	230	SAC	Service, Promotion, Allowance, or Charge Information	O	25	
Not Used	235	TC2	Commodity	O	2	
Not Used	237	TXI	Tax Information	O	10	
			LOOP ID - N1		200	
	240	N1	Name	O	1	
	250	N2	Additional Name Information	O	2	
	260	N3	Address Information	O	2	
	270	N4	Geographic Location	O	1	
Not Used	280	REF	Reference Numbers	O	12	
Not Used	290	PER	Administrative Communications Contact	O	3	
			LOOP ID - LM		10	
Not Used	300	LM	Code Source Information	O	1	
Not Used	310	LQ	Industry Code	M	100	
			LOOP ID - V1		>1	
Not Used	320	V1	Vessel Identification	O	1	
Not Used	330	R4	Port	O	>1	
Not Used	340	DTM	Date/Time Reference	O	>1	

Summary:

	<u>Pos.</u> <u>No.</u>	<u>Seg.</u> <u>ID</u>	<u>Name</u>	<u>Req.</u> <u>Des.</u>	<u>Max.Use</u>	<u>Loop</u> <u>Repeat</u>	<u>Notes and</u> <u>Comments</u>
Must Use	010	TDS	Total Monetary Value Summary	M	1		
	020	TXI	Tax Information	O	10		
	030	CAD	Carrier Detail	O	1		
			LOOP ID - SAC		25		
	040	SAC	Service, Promotion, Allowance, or Charge Information	O	1		
	050	TXI	Tax Information	O	10		
			LOOP ID - ISS		>1		
Not Used	060	ISS	Invoice Shipment Summary	O	1		
Not Used	065	PID	Product/Item Description	O	1		
Must Use	070	CTT	Transaction Totals	M	1		n3
Must Use	080	SE	Transaction Set Trailer	M	1		

Transaction Set Notes

1. The BAL segment is to be used only if the code in BIG07 indicates that the transaction is a ``Monthly

Adjustment" or ``Special Handling Adjustment" invoice.

2. The QTY segment is used to specify a quantity of units which are expected as payments, e.g., trade-ins or returns.
3. Number of line items (CTT01) is the accumulation of the number of IT1 segments. If used, hash total (CTT02) is the sum of the value of quantities invoiced (IT102) for each IT1 segment.

Segment: **ST** Transaction Set Header
Position: 010
Loop:
Level: Heading
Usage: Mandatory
Max Use: 1
Purpose: To indicate the start of a transaction set and to assign a control number
Syntax Notes:
Semantic Notes: 1 The transaction set identifier (ST01) used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).
Comments:

Data Element Summary

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	ST01	143	Transaction Set Identifier Code	M ID 3/3
			Code uniquely identifying a Transaction Set	
			810 X12.2 Invoice	
Must Use	ST02	329	Transaction Set Control Number	M AN 4/9
			Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set	
			<i>Use to transmit a unique number assigned by the originator of the transaction set. This number may be system generated.</i>	

Segment: **BIG** Beginning Segment for Invoice
Position: 020
Loop:
Level: Heading
Usage: Mandatory
Max Use: 1
Purpose: To indicate the beginning of an invoice transaction set and transmit identifying numbers and dates

Syntax Notes:

Semantic Notes:

- 1 BIG01 is the invoice issue date.
- 2 BIG03 is the date assigned by the purchaser to purchase order.
- 3 BIG10 indicates the consolidated invoice number. When BIG07 contains code CI, BIG10 is not used.

Comments: 1 BIG07 is used only to further define the type of invoice when needed.

Data Element Summary

	Ref.	Data	Name	Attributes
	<u>Des.</u>	<u>Element</u>		
Must Use	BIG01	373	Date Date (YYMMDD) <i>Use to identify the date the transaction set was created. In the context of a commercial invoice, this date will represent the date of the invoice.</i>	M DT 6/6
Must Use	BIG02	76	Invoice Number Identifying number assigned by issuer <i>Use to uniquely identify the invoice transaction to an issuer. The invoice number may not be duplicated by a issuer in an original transaction (BIG08, code 00) within a 12 month period. Same number can be used if issuing an amended invoice (BIG08 is code 01, 05, or 07).</i>	M AN 1/22
	BIG03	373	Date Date (YYMMDD) <i>When BIG05 is used, cite the date of the delivery order, call or release. When BIG05 is not used, cite the date of the award instrument in BIG04.</i>	O DT 6/6
Must Use	BIG04	324	Purchase Order Number Identifying number for Purchase Order assigned by the orderer/purchaser <i>Enter the purchase order number, contract number (including Federal Supply Schedules, GSA Schedules and all other basic contracts), BPA number, Grant, Lease or Agreement number. This is always the Procurement Instrument Identification Number (PIIN) for DOD or the equivalent expression for Civilian Agencies. This is never the number of a delivery order, call or release against a basic award instrument. That number is carried in BIG05. This number shall be transmitted without dashes.</i>	O AN 1/22

	BIG05	328	Release Number	O AN 1/30
			Number identifying a release against a Purchase Order previously placed by the parties involved in the transaction	
			<i>Enter the number of a release, call or delivery order against a basic award instrument. This is always the Supplemental Procurement Instrument Identification Number (SPIIN) for DOD or the equivalent expression for Civilian Agencies. This number shall be transmitted without dashes.</i>	
	BIG06	327	Change Order Sequence Number	O AN 1/8
			Number assigned by the orderer identifying a specific change or revision to a previously transmitted transaction set	
			<i>Use, as applicable, to identify a modification number to the instrument in BIG05. If BIG05 is blank, it identifies a modification number to the PIIN in BIG04.</i>	
Must Use	BIG07	640	Transaction Type Code	O ID 2/2
			Code specifying the type of transaction	
			AI Adjusted Invoice	
			CI Consolidated Invoice	
			<i>1. Use to indicate a consolidated invoice for such things as credit card purchases.</i>	
			<i>2. This code is not used by all departments and agencies. Check with your trading partner for ability to use.</i>	
			CN Credit Invoice	
			CO Corrected	
			CR Credit Memo	
			DI Debit Invoice	
			<i>Use to indicate an ordinary invoice.</i>	
			DO Drop Shipment Invoice	
			DR Debit Memo	
			PR Product (or Service)	
			<i>Use to indicate an original invoice submitted by the utility industry. When this code is used, BIG08 must cite code 00.</i>	
			RE Rebill	
Must Use	BIG08	353	Transaction Set Purpose Code	O ID 2/2
			Code identifying purpose of transaction set	
			00 Original	
			<i>Use to indicate the initial submission of an original invoice or a replacement invoice for one that was cancelled but which has a new number assigned.</i>	

			01	Cancellation		
				<i>Use to indicate the cancellation of a previously submitted invoice.</i>		
			05	Replace		
				<i>Use to indicate a replacement invoice using the same invoice number as a previously submitted invoice. When used, the replacement invoice will overwrite the original invoice in the receiving data base.</i>		
			07	Duplicate		
				<i>Use to indicate a duplicate a retransmission of an original 810 transaction set.</i>		
	BIG09	306	Action Code		O	ID 1/2
			Code indicating type of action			
			F	Final		
				<i>Use to indicate the final invoice. Do not use for partial invoices.</i>		
Not Used	BIG10	76	Invoice Number		O	AN 1/22
			Identifying number assigned by issuer			

Segment: **CUR** Currency

Position: 040

Loop:

Level: Heading

Usage: Optional

Max Use: 1

Purpose: To specify the currency (dollars, pounds, francs, etc.) used in a transaction

Syntax Notes:

- 1 If CUR08 is present, then CUR07 is required.
- 2 If CUR09 is present, then CUR07 is required.
- 3 If CUR10 is present, then at least one of CUR11 or CUR12 is required.
- 4 If CUR11 is present, then CUR10 is required.
- 5 If CUR12 is present, then CUR10 is required.
- 6 If CUR13 is present, then at least one of CUR14 or CUR15 is required.
- 7 If CUR14 is present, then CUR13 is required.
- 8 If CUR15 is present, then CUR13 is required.
- 9 If CUR16 is present, then at least one of CUR17 or CUR18 is required.
- 10 If CUR17 is present, then CUR16 is required.
- 11 If CUR18 is present, then CUR16 is required.
- 12 If CUR19 is present, then at least one of CUR20 or CUR21 is required.
- 13 If CUR20 is present, then CUR19 is required.
- 14 If CUR21 is present, then CUR19 is required.

Semantic Notes:

Comments: 1 See Figures Appendix for examples detailing the use of the CUR segment.

Notes:

1. *Use this 1/CUR/040 segment to identify the currency in which payment is requested if in other than US dollars.*
2. *When requesting payment in other than US dollars, cite code BY in CUR01 and the requested payment currency in CUR02. No exchange rate is required for the payment currency.*

Data Element Summary

	Ref.	Data	Attributes
	Des.	Element Name	
Must Use	CUR01	98 Entity Identifier Code	M ID 2/2
		Code identifying an organizational entity, a physical location, or an individual	
		<i>Use any code. Listed code is preferred.</i>	
		BY Buying Party (Purchaser)	
		<i>Use to indicate that the award instrument authorizes payment in the currency cited in CUR02.</i>	
Must Use	CUR02	100 Currency Code	M ID 3/3
		Code (Standard ISO) for country in whose currency the charges are specified	
		<i>Use the appropriate code to specify the currency in which payment is requested.</i>	

Not Used	CUR03	280	Exchange Rate	O R 4/6
			Value to be used as a multiplier conversion factor to convert monetary value from one currency to another	
Not Used	CUR04	98	Entity Identifier Code	O ID 2/2
			Code identifying an organizational entity, a physical location, or an individual	
			Refer to 003050 Data Element Dictionary for acceptable code values.	
Not Used	CUR05	100	Currency Code	O ID 3/3
			Code (Standard ISO) for country in whose currency the charges are specified	
Not Used	CUR06	669	Currency Market/Exchange Code	O ID 3/3
			Code identifying the market upon which the currency exchange rate is based	
			Refer to 003050 Data Element Dictionary for acceptable code values.	
Not Used	CUR07	374	Date/Time Qualifier	X ID 3/3
			Code specifying type of date or time, or both date and time	
			Refer to 003050 Data Element Dictionary for acceptable code values.	
Not Used	CUR08	373	Date	O DT 6/6
			Date (YYMMDD)	
Not Used	CUR09	337	Time	O TM 4/8
			Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)	
Not Used	CUR10	374	Date/Time Qualifier	X ID 3/3
			Code specifying type of date or time, or both date and time	
			Refer to 003050 Data Element Dictionary for acceptable code values.	
Not Used	CUR11	373	Date	X DT 6/6
			Date (YYMMDD)	
Not Used	CUR12	337	Time	X TM 4/8
			Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)	
Not Used	CUR13	374	Date/Time Qualifier	X ID 3/3
			Code specifying type of date or time, or both date and time	
			Refer to 003050 Data Element Dictionary for acceptable code values.	
Not Used	CUR14	373	Date	X DT 6/6
			Date (YYMMDD)	
Not Used	CUR15	337	Time	X TM 4/8
			Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS,	

or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)

Not Used	CUR16	374	Date/Time Qualifier Code specifying type of date or time, or both date and time Refer to 003050 Data Element Dictionary for acceptable code values.	X	ID 3/3
Not Used	CUR17	373	Date Date (YYMMDD)	X	DT 6/6
Not Used	CUR18	337	Time Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)	X	TM 4/8
Not Used	CUR19	374	Date/Time Qualifier Code specifying type of date or time, or both date and time Refer to 003050 Data Element Dictionary for acceptable code values.	X	ID 3/3
Not Used	CUR20	373	Date Date (YYMMDD)	X	DT 6/6
Not Used	CUR21	337	Time Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)	X	TM 4/8

Segment:	N1 Name
Position:	070
Loop:	N1 Optional
Level:	Heading
Usage:	Optional
Max Use:	1
Purpose:	To identify a party by type of organization, name, and code
Syntax Notes:	<ol style="list-style-type: none"> 1 At least one of N102 or N103 is required. 2 If either N103 or N104 is present, then the other is required.
Semantic Notes:	
Comments:	<ol style="list-style-type: none"> 1 This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party. 2 N105 and N106 further define the type of entity in N101.
Notes:	<ol style="list-style-type: none"> 1. <i>Whenever possible, address information should be transmitted using code values contained in a combination of the N101 and N103/4 data elements. Use N102 and N2-N4 segments only when it is necessary to transmit the full address. For example, if a contractor can be identified by a DUNS number, it is not necessary to transmit the contractor's full address since the relationship between the DUNS number and the contractor's address can be established by accessing a data base in which the information is stored, having been put there at the time the contractor electronically registered as a federal government trading partner.</i> 2. <i>At least 2 iterations of this 1/N1/070 loop are required using codes PE and PO.</i> 3. <i>Use to identify a ship-to addressee when the invoice contains multiple line items and the address is applicable to all line items. Use the 2/N1/240 loop when the invoice or the ship-to address varies among the line items.</i> 4. <i>Use the 1/N1/070 loop to identify organizations or people that apply to all of the line items, or are not applicable at the line item level. When the addresses vary by line item, use the 2/N1/240 loop.</i>

Data Element Summary

Ref.	Data		
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	N101	98 Entity Identifier Code	M ID 2/2
		Code identifying an organizational entity, a physical location, or an individual	
		BT Bill-to-Party	
			<i>Use to indicate the bill-to party.</i>
		C4 Contract Administration Office	
		Established at either a contractor facility or in a geographic area, and responsible for administering on behalf of the buying activities that assigned contracts for administration and all contracts	

awarded to either the specific contractor or all contractors in the geographic area

Use to indicate the contract Administration Office.

II Issuer of Invoice
 KX Free on Board Point
 MQ Metering Location

Use to indicate the location of the meter applicable to the invoice.

PE Payee

Use to indicate the party submitting the invoice.

PO Party to Receive Invoice for Goods or Services

Use to indicate the agency, organization, or activity that is to receive the electronic invoice.

PR Payer

Use to indicate the party to pay the invoice.

RE Party to receive commercial invoice remittance

RI Remit To

Use to indicate a specific remit-to address when multiple remit-to addresses were provided as a part of the trading partner registration process. Do not use when only a single remit-to address was provided as a part of the registration process or when vendor has not registered.

SE Selling Party

SF Ship From

ST Ship To

Use to indicate the shipped to address to which an item must be shipped. If the ship-to address is an FPO or APO, cite the FPO or APO zip code in N403, cite code AR in N405, and cite the two letter identifier (AA for Miami, AE for New York, AP for San Francisco) in N406.

SV Service Performance Site

When services are contracted for, this describes the organization for whom or location address at which those services will be performed

Use to indicate a location where a service, e.g., data entry, was performed.

N102 93 Name X AN 1/35

Free-form name

Use only when N101 is either code ST or code SV to provide a text name. Do not use when the ship-to address can be identified by a code in N103/04. If the ship-to address is an APO or FPO, Cite APO or FPO

Must Use N103

66

as appropriate.

Identification Code Qualifier

X ID 1/2

Code designating the system/method of code structure used for Identification Code (67)

While the federal EDI program uses the DUNS number, other government users of this implementation convention may require the use of other and additional numbers for a transition period in order to cross reference existing data bases.

- | | |
|----|---|
| 1 | D-U-N-S Number, Dun & Bradstreet
<i>Use in all transmissions to identify the DUNS number of the invoicing party (N101 is code PE). Use in other iterations of the N1 loop with the appropriate N101 codes to identify Government activities or other contractor locations.</i> |
| 9 | D-U-N-S+4, D-U-N-S Number with Four Character Suffix
<i>Use to indicate the transacting parties where DUNS+4 is appropriate.</i> |
| 10 | Department of Defense Activity Address Code (DODAAC)
<i>Use to indicate either a Department of Defense Activity Address Code or a Civilian Agency Activity Address Code.</i> |
| 21 | Health Industry I.D. Number (HIN) |
| 33 | Commercial and Government Entity (CAGE)
<i>Use to indicate vendors with CAGE codes.</i> |
| 91 | Assigned by Seller or Seller's Agent
<i>Use to indicate unique identification established by seller.</i> |
| 92 | Assigned by Buyer or Buyer's Agent
<i>Use to indicate unique identification established by buyer.</i> |
| A2 | Military Assistance Program Address Code (MAPAC)
Contained in the Military Assistance Program Address Directory (MAPAD); represents the location of an entity
<i>Use to indicate a MAPAC address.</i> |
| FA | Facility Identification
<i>Use to identify the vendor facility that cannot be identified by either a DoDAAC, CAGE or DUNS number.</i> |
| FI | Federal Taxpayer's Identification Number
<i>Use only if needed when receiving organization</i> |

uses TIN to identify the sender's address.

ZZ

Mutually Defined

Use for a Vendor Identification Number.

Must Use	N104	67	Identification Code	X	AN 2/20
			Code identifying a party or other code		
Not Used	N105	706	Entity Relationship Code	O	ID 2/2
			Code describing entity relationship		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	N106	98	Entity Identifier Code	O	ID 2/2
			Code identifying an organizational entity, a physical location, or an individual		
			Refer to 003050 Data Element Dictionary for acceptable code values.		

Segment: **N2** Additional Name Information
Position: 080
Loop: N1 Optional
Level: Heading
Usage: Optional
Max Use: 2
Purpose: To specify additional names or those longer than 35 characters in length
Syntax Notes:
Semantic Notes:
Comments:
Notes:

- 1. This segment is not necessary when the cited party can be identified by a code value in N101/03/04.*
- 2. Use, as needed , only when N101 is code ST or SV and that party cannot be identified by coded means.*

Data Element Summary				
	Ref.	Data		Attributes
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	
Must Use	N201	93	Name	M AN 1/35
			Free-form name	
	N202	93	Name	O AN 1/35
			Free-form name	

Segment: **N3** Address Information
Position: 090
Loop: N1 Optional
Level: Heading
Usage: Optional
Max Use: 2
Purpose: To specify the location of the named party
Syntax Notes:
Semantic Notes:
Comments:

Notes: *1. This segment is not necessary when the cited party can be identified by a code value in N101/03/04.*
2. Use, as needed , only when N101 is code ST or SV and that party cannot be identified by coded means.

Data Element Summary

	Ref.	Data		Attributes
	Des.	Element	Name	
Must Use	N301	166	Address Information	M AN 1/35
			Address information	
	N302	166	Address Information	O AN 1/35
			Address information	

Segment: **N4 Geographic Location**

Position: 100

Loop: N1 Optional

Level: Heading

Usage: Optional

Max Use: 1

Purpose: To specify the geographic place of the named party

Syntax Notes: 1 If N406 is present, then N405 is required.

Semantic Notes:

Comments: 1 A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
2 N402 is required only if city name (N401) is in the USA or Canada.

Notes: 1. *This segment is not necessary when the cited party can be identified by a code value in N101/03/04.*
2. *Use, as needed , only when N101 is code ST or SV and that party cannot be identified by coded means.*

Data Element Summary

Ref.	Data		
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
N401	19	City Name	O AN 2/30
		Free-form text for city name	
N402	156	State or Province Code	O ID 2/2
		Code (Standard State/Province) as defined by appropriate government agency	
N403	116	Postal Code	O ID 3/11
		Code defining international postal zone code excluding punctuation and blanks (zip code for United States)	
N404	26	Country Code	O ID 2/3
		Code identifying the country	
		<i>An application program conversion table may be required to convert agency codes to ASC X12 codes.</i>	
N405	309	Location Qualifier	X ID 1/2
		Code identifying type of location	
		AR Armed Services Location Designation	
		<i>Use to indicate an Army Post Office (APO) or a Fleet Post Office (FPO).</i>	
N406	310	Location Identifier	O AN 1/30
		Code which identifies a specific location	
		<i>When N405 is code AR, cite the two letter APO or FPO identifier (AA for Miami, AE for New York, AP for San Francisco).</i>	

Segment:	REF Reference Numbers
Position:	110
Loop:	N1 Optional
Level:	Heading
Usage:	Optional
Max Use:	12
Purpose:	To specify identifying numbers.
Syntax Notes:	1 At least one of REF02 or REF03 is required.
Semantic Notes:	
Comments:	
Notes:	<i>This 1/REF/110 segment can be used to identify numbers that apply to either the cited party or all of the line items. When the reference number does not apply to a cited party, or varies by line item, use the 2/REF/120 segment.</i>

Data Element Summary				
	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>		
Must Use	REF01	128	Reference Number Qualifier	M ID 2/2
Code qualifying the Reference Number.				
<i>1. Use, as applicable, to identify the shipment number, replacement shipment number and final shipment indicator.</i>				
<i>2. Use, as applicable, to identify additional reference numbers such as the customer reference number, etc., applicable to the cited party.</i>				
		45	Old Account Number	
			Identifies accounts being changed	
			<i>Use only when applicable, and only when agreed to by the trading partners.</i>	
		46	Old Meter Number	
			Identifies meters being removed	
			<i>Use only when applicable, and only when agreed to by the trading partners.</i>	
		55	Sequence Number	
			<i>Use to indicate the suffix letter associated with a replacement shipment (i.e., when transmitting the letter A to indicate the first replacement shipment). (Applicable to DoD invoice only.)</i>	
		AA	Accounts Receivable Statement Number	
		BL	Government Bill of Lading	
		CR	Customer Reference Number	
			<i>Use to indicate a customer's internal reference number.</i>	
		E4	Charge Card Number	
			<i>Use to indicate credit card number.</i>	

EI	Employer's Identification Number
FS	Final Sequence Number
	<i>Use, as applicable, to indicate the suffix letter associated with a final shipment number. (i.e., when transmitting the letter Z to indicate a final shipment).</i>
IL	Internal Order Number
MG	Meter Number
OI	Original Invoice Number
PQ	Payee Identification
RB	Rate code number
SE	Serial Number
SI	Shipper's Identifying Number for Shipment (SID)
	A unique number (to the shipper) assigned by the shipper to identify the shipment
	<i>Use to identify the shipment number.</i>
SY	Social Security Number
TG	Transportation Control Number (TCN)
TJ	Federal Taxpayer's Identification Number
ZF	Contractor Establishment Code (CEC)
	Goverment identifier to designate a contractor; it is nine characters, eight numeric and a final alpha

	REF02	127	Reference Number	X	AN 1/30
			Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.		
Not Used	REF03	352	Description	X	AN 1/80
			A free-form description to clarify the related data elements and their content		

Segment: **PER** Administrative Communications Contact

Position: 120

Loop: N1 Optional

Level: Heading

Usage: Optional

Max Use: 3

Purpose: To identify a person or office to whom administrative communications should be directed

Syntax Notes:

- 1 If either PER03 or PER04 is present, then the other is required.
- 2 If either PER05 or PER06 is present, then the other is required.
- 3 If either PER07 or PER08 is present, then the other is required.

Semantic Notes:

Comments:

Notes: *Segment may be required by agency regulations in sender's N1 loop.*

Data Element Summary

Ref.	Data	Name	Attributes
Des.	Element		
Must Use	PER01	366 Contact Function Code	M ID 2/2
		Code identifying the major duty or responsibility of the person or group named	
		AF Authorized Financial Contact	
		<i>Use to indicate the communication number to be contacted with questions arising from the submission of this invoice. Use only when the contact differs from one provided as a part of the registration process.</i>	
		IC Information Contact	
		<i>Use to indicate the communication number of contact for information.</i>	
PER02	93	Name	O AN 1/35
		Free-form name	
		<i>Cite last name first, followed by first name. If the whole name is longer than 35 characters, truncate or use initials for the first name. If necessary, use PER09 to provide the party's title.</i>	
PER03	365	Communication Number Qualifier	X ID 2/2
		Code identifying the type of communication number	
		EM Electronic Mail	
		FT Federal Telecommunications System (FTS)	
		FX Facsimile	
		IT International Telephone	
		TE Telephone	
		<i>Use to indicate a commercial telephone number. Include the area code.</i>	

PER04	364	Communication Number	X	AN 1/80
		Complete communications number including country or area code when applicable		
PER05	365	Communication Number Qualifier	X	ID 2/2
		Code identifying the type of communication number		
		<i>Use to identify a second communications number for the party cited in PER02. For example, if PER03/04 cites a telephone number, PER05/06 can be used to cite a FAX number.</i>		
		EM	Electronic Mail	
		EX	Telephone Extension	
			<i>Use only if PER03 is used citing code IT or TE.</i>	
		FT	Federal Telecommunications System (FTS)	
		FX	Facsimile	
		IT	International Telephone	
		TE	Telephone	
			<i>Use to indicate a commercial telephone number.</i>	
			<i>Include the area code.</i>	
PER06	364	Communication Number	X	AN 1/80
		Complete communications number including country or area code when applicable		
PER07	365	Communication Number Qualifier	X	ID 2/2
		Code identifying the type of communication number		
		<i>Use to identify a third communications number for the party cited in PER02.</i>		
		EM	Electronic Mail	
		EX	Telephone Extension	
			<i>Use only if PER05 is used citing code IT or TE.</i>	
		FT	Federal Telecommunications System (FTS)	
		FX	Facsimile	
		IT	International Telephone	
		TE	Telephone	
			<i>Use to indicate a commercial telephone number.</i>	
			<i>Include the area code.</i>	
PER08	364	Communication Number	X	AN 1/80
		Complete communications number including country or area code when applicable		
Not Used	PER09	443	Contact Inquiry Reference	O AN 1/20
		Additional reference number or description to clarify a contact number		

Segment:	ITD Terms of Sale/Deferred Terms of Sale
Position:	130
Loop:	
Level:	Heading
Usage:	Optional
Max Use:	>1
Purpose:	To specify terms of sale
Syntax Notes:	<ol style="list-style-type: none"> 1 If ITD03 is present, then at least one of ITD04 ITD05 or ITD13 is required. 2 If ITD08 is present, then at least one of ITD04 ITD05 or ITD13 is required. 3 If ITD09 is present, then at least one of ITD10 or ITD11 is required.
Semantic Notes:	<ol style="list-style-type: none"> 1 ITD15 is the percentage applied to a base amount used to determine a late payment charge.
Comments:	<ol style="list-style-type: none"> 1 If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.
Notes:	<ol style="list-style-type: none"> 1. Use this 1/ITD/130 segment when the discount terms apply to all of the line items. If the discount terms vary by line item, use the 2/ITD/110 segment. 2. Discount terms must be the same as identified in the applicable award instrument unless the contractor is offering better discount terms. 3. Payment method was provided at time of registration. Changes to that data must be made by submitting a registration data change using the 838 transaction set. 4. Use only when a discount or Fast Pay is applicable. Do not transmit this segment when a discount or Fast Pay is not applicable

Data Element Summary

Ref.	Data		
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
ITD01	336	Terms Type Code	O ID 2/2
		Code identifying type of payment terms	
		<i>Use this data element only if better discount terms are being offered than are contained in the applicable award instrument.</i>	
		03	Fixed Date
		04	Deferred or Installment
		05	Discount Not Applicable
		08	Basic Discount Offered
		09	Proximo
		16	Prompt Payment Act
		21	Fast Pay
			Code indicating that an invoice is subject to accelerated payment
			<i>Use to indicate FAST PAY procedures are</i>

applicable only when that procedure has been authorized in the contract or order for which this invoice is being submitted.

		23	Payment Due Upon Receipt of Invoice		
		PP	Prepayment		
ITD02	333	Terms Basis Date Code		O	ID 1/2
		Code identifying the beginning of the terms period			
		<i>1. Use this data element only if better discount terms are being offered than are contained in the applicable award instrument.</i>			
		<i>2. Use any code.</i>			
		Refer to 003050 Data Element Dictionary for acceptable code values.			
ITD03	338	Terms Discount Percent		O	R 1/6
		Terms discount percentage, expressed as a percent, available to the purchaser if an invoice is paid on or before the Terms Discount Due Date			
		<i>The amount shown is a percent, e.g., two and a half percent should be shown as 2.5 (two point five). Do not write the percent as .025.</i>			
ITD04	370	Terms Discount Due Date		X	DT 6/6
		Date payment is due if discount is to be earned			
		<i>Use to indicate the date for the discount when ITD01 is code 03.</i>			
ITD05	351	Terms Discount Days Due		X	N0 1/3
		Number of days in the terms discount period by which payment is due if terms discount is earned			
Not Used	ITD06	446	Terms Net Due Date		O DT 6/6
		Date when total invoice amount becomes due			
	ITD07	386	Terms Net Days		O N0 1/3
		Number of days until total invoice amount is due (discount not applicable)			
		<i>Use this data element only if better discount terms are being offered than are contained in the applicable award instrument.</i>			
	ITD08	362	Terms Discount Amount		O N2 1/10
		Total amount of terms discount			
		<i>1. Use this data element only if better discount terms are being offered than are contained in the applicable award instrument.</i>			
		<i>2. Use, if needed, to prevent differences that can result from rounding off methods.</i>			
Not Used	ITD09	388	Terms Deferred Due Date		O DT 6/6
		Date deferred payment or percent of invoice payable is due			
Not Used	ITD10	389	Deferred Amount Due		X N2 1/10
		Deferred amount due for payment			
Not Used	ITD11	342	Percent of Invoice Payable		X R 1/5
		Amount of invoice payable expressed in percent			

Not Used	ITD12	352	Description A free-form description to clarify the related data elements and their content	O	AN 1/80
Not Used	ITD13	765	Day of Month The numeric value of the day of the month between 1 and the maximum day of the month being referenced	X	N0 1/2
Not Used	ITD14	107	Payment Method Code Code identifying type of payment procedures Refer to 003050 Data Element Dictionary for acceptable code values.	O	ID 1/1
Not Used	ITD15	954	Percent Percentage expressed as a decimal	O	R 1/10

Segment: **DTM** Date/Time Reference

Position: 140

Loop:

Level: Heading

Usage: Optional

Max Use: 10

Purpose: To specify pertinent dates and times

Syntax Notes:

- 1 At least one of DTM02 DTM03 or DTM06 is required.
- 2 If either DTM06 or DTM07 is present, then the other is required.

Semantic Notes:

Comments:

Notes:

1. Use this 1/DTM/140 segment to specify dates if they apply to all of the line items in the invoice. When the dates vary by line item, use the 2/DTM/150 segment.
2. Use two iterations of the segment when a range of dates (expressed as period start - period end, is required).

Data Element Summary

	Ref.	Data			Attributes
	Des.	Element	Name		
Must Use	DTM01	374	Date/Time Qualifier		M ID 3/3
Code specifying type of date or time, or both date and time					
			011	Shipped	
			035	Delivered	
			135	Booking	
			<i>Use to indicate the billing review period. When used, identify the period in DTM06/07.</i>		
			186	Invoice Period Start	
			When the billing period covered by an invoice begins		
			187	Invoice Period End	
			When the billing period covered by an invoice ends		
			193	Period Start	
			<i>Use to indicate the performance commencement date for a line item that is ordering a service.</i>		
			194	Period End	
			<i>Use to indicate the performance completion date for a line item that is ordering a service.</i>		
			266	Base	
			The start of base date for a calendar reference - all dates fall after it		
			<i>Use to indicate a billing demand month. When used, cite the last date of the applicable month.</i>		

	DTM02	373	Date	X	DT 6/6
			Date (YYMMDD)		
Not Used	DTM03	337	Time	X	TM 4/8
			Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)		
Not Used	DTM04	623	Time Code	O	ID 2/2
			Code identifying the time. In accordance with International Standards Organization standard 8601, time can be specified by a + or - and an indication in hours in relation to Universal Time Coordinate (UTC) time; since + is a restricted character, + and - are substituted by P and M in the codes that follow		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
	DTM05	624	Century	O	N0 2/2
			The first two characters in the designation of the year (CCYY)		
	DTM06	1250	Date Time Period Format Qualifier	X	ID 2/3
			Code indicating the date format, time format, or date and time format		
			<i>1. Use any code.</i>		
			<i>2. Use to qualify a date when it is necessary to express the date in other than YYMMDD format. Use also, to qualify a range of dates when DTM01 is code 135.</i>		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
	DTM07	1251	Date Time Period	X	AN 1/35
			Expression of a date, a time, or range of dates, times or dates and times		
			<i>When DTM01 is code 135, use to identify a range of dates that constitute a billing period. For example, when DTM01 is code 135, DTM06 may cite code RDM and DTM07 would cite 950101-0331.</i>		

Segment: **FOB** F.O.B. Related Instructions

Position: 150

Loop:

Level: Heading

Usage: Optional

Max Use: 1

Purpose: To specify transportation instructions relating to shipment

Syntax Notes: 1 If FOB03 is present, then FOB02 is required.

2 If FOB04 is present, then FOB05 is required.

3 If FOB07 is present, then FOB06 is required.

4 If FOB08 is present, then FOB09 is required.

Semantic Notes: 1 FOB01 indicates which party will pay the carrier.

2 FOB02 is the code specifying transportation responsibility location.

3 FOB06 is the code specifying the title passage location.

4 FOB08 is the code specifying the point at which the risk of loss transfers. This may be different than the location specified in FOB02/FOB03 and FOB06/FOB07.

Comments:

Notes: *This segment is not necessary when the order is for a service.*

Data Element Summary

	<u>Ref.</u>	<u>Data</u>		<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	
Must Use	FOB01	146	Shipment Method of Payment	M ID 2/2

Code identifying payment terms for transportation charges

BP Paid by Buyer

The buyer agrees to the transportation payment term requiring the buyer to pay transportation charges to a specified location (origin or destination location)

Use to indicate a Government Bill of Lading (GBL) was issued.

PE Prepaid and Summary Bill

Use when transportation charges are to be prepaid by the seller, are not included in the unit price, and are to be invoiced periodically.

PP Prepaid (by Seller)

Use to indicate that transportation charges are not included in the unit price but are prepaid and are added as a separate item on this invoice.

PS Paid by Seller

The seller agrees to the transportation payment term requiring the seller to pay transportation charges to a specified location (origin or destination location)

Use to indicate transportation charges are included in the unit price.

Not Used	FOB02	309	Location Qualifier Code identifying type of location Refer to 003050 Data Element Dictionary for acceptable code values.	X	ID 1/2
Not Used	FOB03	352	Description A free-form description to clarify the related data elements and their content	O	AN 1/80
Not Used	FOB04	334	Transportation Terms Qualifier Code Code identifying the source of the transportation terms Refer to 003050 Data Element Dictionary for acceptable code values.	O	ID 2/2
Not Used	FOB05	335	Transportation Terms Code Code identifying the trade terms which apply to the shipment transportation responsibility Refer to 003050 Data Element Dictionary for acceptable code values.	X	ID 3/3
Not Used	FOB06	309	Location Qualifier Code identifying type of location Refer to 003050 Data Element Dictionary for acceptable code values.	X	ID 1/2
Not Used	FOB07	352	Description A free-form description to clarify the related data elements and their content	O	AN 1/80
Not Used	FOB08	54	Risk of Loss Qualifier Code specifying where responsibility for risk of loss passes Refer to 003050 Data Element Dictionary for acceptable code values.	O	ID 2/2
Not Used	FOB09	352	Description A free-form description to clarify the related data elements and their content	X	AN 1/80

Segment:	AT Financial Accounting
Position:	210
Loop:	
Level:	Heading
Usage:	Optional
Max Use:	>1
Purpose:	To transmit financial accounting data
Syntax Notes:	1 If AT10 is present, then AT01 is required.
Semantic Notes:	
Comments:	1 AT09 identifies unique local activity financial accounting information.
Notes:	<p><i>1. Use this 1/AT/210 segment to identify the appropriation reimbursed and disbursed when the cited appropriation data applies to all line items. When the appropriation data varies by line item, use the 2/REF/120 segment.</i></p> <p><i>2. Only use when the purchase order contains appropriation data in the 1/AT/288 segment.</i></p> <p><i>3. This segment is used to identify the federal agency's appropriation number relevant to this transaction. The appropriation number is provided by the federal agency to the vendor normally in a procurement document. In the 810 the appropriation number is just returned to the federal agency for identification and tracking purposes. The appropriation number in this transaction set should be repeated in the same format as received in the relevant initiating document provided by the federal agency associated with this transaction.</i></p>

Data Element Summary

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
Not Used	AT01	1271	Industry Code Code indicating a code from a specific industry code list	X AN 1/20
Must Use	AT02	1282	Treasury Symbol Number Number identifying a department, fiscal year, treasury account number, and appropriation limit for a standard accounting classification coding structure	O AN 7/21
	AT03	1283	Budget Activity Number Number identifying an administrative subdivision of funds against which a transaction is to be charged for a standard accounting classification coding structure	O AN 1/16
	AT04	1284	Object Class Number Number identifying the nature of the goods or services acquired and a specific office or organization using resources for a standard accounting classification coding structure	O AN 3/12
Not Used	AT05	1285	Reimbursable Source Number Number identifying the source of an appropriation or fund reimbursement for a standard accounting classification coding structure	O AN 1/3

Not Used	AT06	1286	Transaction Reference Number Number identifying an original request for goods and services to the matching financial transaction for a standard accounting classification coding structure	O	AN 4/20
Must Use	AT07	1287	Accountable Station Number Number identifying an office responsible for entering a financial transaction into the applicable accounting system for a standard accounting classification coding structure	O	AN 3/8
Not Used	AT08	1288	Paying Station Number Number identifying an office responsible for making a payment or collection and the corresponding voucher number under which the action was taken for a standard accounting classification coding structure	O	AN 8/14
Must Use	AT09	352	Description A free-form description to clarify the related data elements and their content	O	AN 1/80
Not Used	AT10	1270	Code List Qualifier Code Code identifying a specific industry code list Refer to 003050 Data Element Dictionary for acceptable code values.	O	ID 1/3

Segment: **IT1** **Baseline Item Data (Invoice)**
Position: 010
Loop: IT1 Optional
Level: Detail
Usage: Optional
Max Use: 1
Purpose: To specify the basic and most frequently used line item data for the invoice and related transactions

- Syntax Notes:**
- 1 If any of IT102 IT103 or IT104 is present, then all are required.
 - 2 If either IT106 or IT107 is present, then the other is required.
 - 3 If either IT108 or IT109 is present, then the other is required.
 - 4 If either IT110 or IT111 is present, then the other is required.
 - 5 If either IT112 or IT113 is present, then the other is required.
 - 6 If either IT114 or IT115 is present, then the other is required.
 - 7 If either IT116 or IT117 is present, then the other is required.
 - 8 If either IT118 or IT119 is present, then the other is required.
 - 9 If either IT120 or IT121 is present, then the other is required.
 - 10 If either IT122 or IT123 is present, then the other is required.
 - 11 If either IT124 or IT125 is present, then the other is required.

Semantic Notes: 1 IT101 is the purchase order line item identification.

- Comments:**
- 1 Element 235/234 combinations should be interpreted to include products and/or services. See the Data Dictionary for a complete list of ID's.
 - 2 IT106 through IT125 provides for ten (10) different product/service ID's for each item. For example: Case, Color, Drawing No., UPC No., ISBN No., Model No., SKU.

- Notes:**
1. *Use multiple iterations of this 2/IT1/010 loop to provide invoice data for a specific line item. Allowances or charges identifiable to a line item will be included in that line's 2/SAC/180 loop. Invoice level of allowances or charges, that is, allowances or charges not identifiable to a specific item or line of billing, will be included in the 3/SAC/040 loop.*
 2. *Use as many 235/234 pairs as necessary to describe the item being invoiced.*
 3. *When billing for metered services, on accounts with more than one meter, each meter charge should be detailed in a separate iteration of the IT1 loop.*
 4. *If a billing for goods and services, then IT102/03/04 are required.*

Data Element Summary

Ref.	Data		
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
IT101	350	Assigned Identification	O AN 1/11
		Alphanumeric characters assigned for differentiation within a transaction set	
		<i>1. Use to identify the CLIN, SUBCLIN, or ELIN or other number identifying the line item.</i>	

			<p><i>2. If this is an invoice for credit card purchases, cite the purchase reference number. Use REF01, code E4, to identify the credit card number and DTM01, code 321, for the purchase date. The amount of the charge will appear in IT104.</i></p> <p><i>3. When used to indicate a line item number, this line item number must also be the same as used in the purchase order.</i></p>
	IT102	358	<p>Quantity Invoiced X R 1/10</p> <p>Number of units invoiced (supplier units)</p> <p><i>When billing for metered services, the quantity invoiced is the number of units of meter usage. (e.g., 1,000 kilowatts).</i></p>
	IT103	355	<p>Unit or Basis for Measurement Code X ID 2/2</p> <p>Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken</p> <p><i>1. Use to identify the unit of issue for the quantity listed in IT102.</i></p> <p><i>2. Use any appropriate code, but it must be the same unit of measure as cited in the applicable award instrument.</i></p> <p><i>3. An application program conversion table may be required to convert agency codes to codes used by ASC X12.</i></p> <p><i>4. Use code SX Shipment when IT101 is a line item for prepaid transportation charges. Use the 2/SAC/180 segment when not prepaid and add.</i></p> <p>Refer to 003050 Data Element Dictionary for acceptable code values.</p>
	IT104	212	<p>Unit Price X R 1/17</p> <p>Price per unit of product, service, commodity, etc.</p> <p><i>Cite the contract or order unit price. In those cases where the line item was purchased without charge, cite the number "0".</i></p> <p><i>Use to indicate the amount of a credit card purchase.</i></p>
	IT105	639	<p>Basis of Unit Price Code O ID 2/2</p> <p>Code identifying the type of unit price for an item</p> <p><i>Use any code.</i></p> <p>Refer to 003050 Data Element Dictionary for acceptable code values.</p>
Must Use	IT106	235	<p>Product/Service ID Qualifier X ID 2/2</p> <p>Code identifying the type/source of the descriptive number used in Product/Service ID (234)</p> <p><i>1. Use only codes that were contained in the contract or order. For example, if the item being invoiced was ordered by its National Stock Number (code FS), use code FS followed by the National Stock Number of the item. Descriptions should be kept to a minimum essential to identify the item for payment purposes. While any code may be used,</i></p>

listed codes are preferred.

2. IT106 through IT125 are used in pairs. For Example, IT106 will contain a qualifier code and IT107 will contain information related to the qualifying code. So, if IT106 is code FS then IT107 would carry the National Stock Number.

A8 *Exhibit Line Item Number*

AK *Refined Product Code*

Use to indicate a petroleum product type.

CH *Country of Origin Code*

CG *Commodity Grouping Code*

Use to indicate a commodity code.

CL *Color*

CN *Commodity Name*

FS *National Stock Number*

The NSN shall be transmitted as a continuous set of numbers, and without dashes.

IT107	234	Product/Service ID	X	AN 1/40	Identifying number for a product or service
IT108	235	Product/Service ID Qualifier	X	ID 2/2	Code identifying the type/source of the descriptive number used in Product/Service ID (234) Refer to 003050 Data Element Dictionary for acceptable code values.
IT109	234	Product/Service ID	X	AN 1/40	Identifying number for a product or service
IT110	235	Product/Service ID Qualifier	X	ID 2/2	Code identifying the type/source of the descriptive number used in Product/Service ID (234) Refer to 003050 Data Element Dictionary for acceptable code values.
IT111	234	Product/Service ID	X	AN 1/40	Identifying number for a product or service
IT112	235	Product/Service ID Qualifier	X	ID 2/2	Code identifying the type/source of the descriptive number used in Product/Service ID (234) Refer to 003050 Data Element Dictionary for acceptable code values.
IT113	234	Product/Service ID	X	AN 1/40	Identifying number for a product or service
IT114	235	Product/Service ID Qualifier	X	ID 2/2	Code identifying the type/source of the descriptive number used in Product/Service ID (234) Refer to 003050 Data Element Dictionary for acceptable code values.

IT115	234	Product/Service ID	X	AN 1/40
		Identifying number for a product or service		
IT116	235	Product/Service ID Qualifier	X	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
		Refer to 003050 Data Element Dictionary for acceptable code values.		
IT117	234	Product/Service ID	X	AN 1/40
		Identifying number for a product or service		
IT118	235	Product/Service ID Qualifier	X	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
		Refer to 003050 Data Element Dictionary for acceptable code values.		
IT119	234	Product/Service ID	X	AN 1/40
		Identifying number for a product or service		
IT120	235	Product/Service ID Qualifier	X	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
		Refer to 003050 Data Element Dictionary for acceptable code values.		
IT121	234	Product/Service ID	X	AN 1/40
		Identifying number for a product or service		
IT122	235	Product/Service ID Qualifier	X	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
		Refer to 003050 Data Element Dictionary for acceptable code values.		
IT123	234	Product/Service ID	X	AN 1/40
		Identifying number for a product or service		
IT124	235	Product/Service ID Qualifier	X	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
		Refer to 003050 Data Element Dictionary for acceptable code values.		
IT125	234	Product/Service ID	X	AN 1/40
		Identifying number for a product or service		

Segment: **TXI** Tax Information

Position: 040

Loop: IT1 Optional

Level: Detail

Usage: Optional

Max Use: 10

Purpose: To specify tax information

Syntax Notes:

- 1 At least one of TXI02 TXI03 or TXI06 is required.
- 2 If either TXI04 or TXI05 is present, then the other is required.
- 3 If TXI08 is present, then TXI03 is required.

Semantic Notes: 1 TXI07 is a code indicating the relationship of the price or amount to the associated segment.

Comments:

- 1 TXI02 is the monetary amount of the tax.
- 2 TXI03 is the tax percent expressed as a decimal.
- 3 If TXI02 is not used, then the application of the percent (TXI03) is between trading partners.

Notes: *Use this 2/TXI/040 segment only if taxes apply to a line item.*

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>		
Must Use	TXI01	963	Tax Type Code	M ID 2/2
			Code specifying the type of tax	
			<i>Use any code. Cited codes are preferred.</i>	
			<i>CA City Tax</i>	
			<i>F1 FICA Tax</i>	
			<i>FD Federal Tax</i>	
			<i>FT Federal Excise Tax</i>	
			<i>GR Gross Receipts Tax</i>	
			<i>LO Local Tax</i>	
			<i>LS State and Local Sales Tax</i>	
			<i>SA State or Provincial Fuel Tax</i>	
			<i>SE State Tax</i>	
			<i>SF Super Fund</i>	
	TXI02	782	Monetary Amount	X R 1/15
			Monetary amount	
	TXI03	954	Percent	X R 1/10
			Percentage expressed as a decimal	
			<i>Cite 4.25% as 4.25; cite 3% as 3 (note: leading and trailing zeros are suppressed).</i>	
Not Used	TXI04	955	Tax Jurisdiction Code Qualifier	X ID 2/2
			Code identifying the source of the data used in tax jurisdiction code	
			Refer to 003050 Data Element Dictionary for acceptable code values.	

Not Used	TXI05	956	Tax Jurisdiction Code	X	AN 1/10
			Code identifying the taxing jurisdiction		
Not Used	TXI06	441	Tax Exempt Code	X	ID 1/1
			Code identifying exemption status from sales and use tax		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
	TXI07	662	Relationship Code	O	ID 1/1
			Code indicating the relationship between entities		
			A Add		
			<i>Use to indicate the tax amount is to be added to the invoice unit price.</i>		
			I Included		
			<i>Use to indicate the tax amount is already included in the invoice unit price.</i>		
	TXI08	828	Dollar Basis For Percent	O	R 1/9
			Dollar basis to be used in the percent calculation of the allowance, charge or tax		
Not Used	TXI09	325	Tax Identification Number	O	AN 1/20
			Number assigned to a purchaser (buyer, orderer) by a taxing jurisdiction (state, county, etc.); often called a tax exemption number or certificate number		
Not Used	TXI10	350	Assigned Identification	O	AN 1/11
			Alphanumeric characters assigned for differentiation within a transaction set		

Segment:	PID Product/Item Description
Position:	060
Loop:	PID Optional
Level:	Detail
Usage:	Optional
Max Use:	1
Purpose:	To describe a product or process in coded or free-form format
Syntax Notes:	<ol style="list-style-type: none"> 1 If PID04 is present, then PID03 is required. 2 At least one of PID04 or PID05 is required. 3 If PID07 is present, then PID03 is required. 4 If PID08 is present, then PID03 is required.
Semantic Notes:	<ol style="list-style-type: none"> 1 Use PID03 to indicate the organization that publishes the code list being referred to. 2 PID04 should be used for industry-specific product description codes. 3 PID08 describes the physical characteristics of the product identified in PID04. A ``Y" indicates that the specified attribute applies to this item. A ``N" indicates it does not apply. Any other value is indeterminate.
Comments:	<ol style="list-style-type: none"> 1 If PID01 = ``F", then PID05 is used. If PID01 = ``S", then PID04 is used. If PID01 = ``X", then both PID04 and PID05 are used. 2 Use PID06 when necessary to refer to the product surface or layer being described in the segment. 3 PID07 specifies the individual code list of the agency specified in PID03.
Notes:	<i>The use of this segment is discouraged. Use only for a clear text description when the product/service identification in 235/234 pairs in the IT1 segment is insufficient to describe the item or service being invoiced. Do not use when codes in IT106/07 can be used to describe the item or service being invoiced.</i>

Data Element Summary

	Ref.	Data		
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	PID01	349	Item Description Type	M ID 1/1
			Code indicating the format of a description	
			F Free-form	
Not Used	PID02	750	Product/Process Characteristic Code	O ID 2/3
			Code identifying the general class of a product or process characteristic	
			Refer to 003050 Data Element Dictionary for acceptable code values.	
Not Used	PID03	559	Agency Qualifier Code	X ID 2/2
			Code identifying the agency assigning the code values	
			Refer to 003050 Data Element Dictionary for acceptable code values.	
Not Used	PID04	751	Product Description Code	X AN 1/12
			A code from an industry code list which provides specific data about a product characteristic	
	PID05	352	Description	X AN 1/80
			A free-form description to clarify the related data elements and their content	

Use to identify the item description or job description.

Not Used	PID06	752	Surface/Layer/Position Code	O	ID 2/2
Code indicating the product surface, layer or position that is being described					
Refer to 003050 Data Element Dictionary for acceptable code values.					
Not Used	PID07	822	Source Subqualifier	O	AN 1/15
A reference that indicates the table or text maintained by the Source Qualifier					
Not Used	PID08	1073	Yes/No Condition or Response Code	O	ID 1/1
Code indicating a Yes or No condition or response					
Refer to 003050 Data Element Dictionary for acceptable code values.					

Segment:	ITD Terms of Sale/Deferred Terms of Sale
Position:	110
Loop:	IT1 Optional
Level:	Detail
Usage:	Optional
Max Use:	2
Purpose:	To specify terms of sale
Syntax Notes:	<ol style="list-style-type: none"> 1 If ITD03 is present, then at least one of ITD04 ITD05 or ITD13 is required. 2 If ITD08 is present, then at least one of ITD04 ITD05 or ITD13 is required. 3 If ITD09 is present, then at least one of ITD10 or ITD11 is required.
Semantic Notes:	<ol style="list-style-type: none"> 1 ITD15 is the percentage applied to a base amount used to determine a late payment charge.
Comments:	<ol style="list-style-type: none"> 1 If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.
Notes:	<ol style="list-style-type: none"> 1. Use this 2/ITD/110 segment when the discount terms vary by line item. If the discount applies to all of the line items, use the 1/ITD/130 segment. 2. Discount terms must be the same as identified in the applicable award instrument unless the contractor is offering better discount terms. 3. Use only when a discount is applicable. Do not transmit this segment when a discount is not applicable.

Data Element Summary

Ref.	Data	Attributes
<u>Des.</u>	<u>Element</u> <u>Name</u>	<u>O</u> <u>ID</u> <u>2/2</u>
ITD01	336 Terms Type Code	
	Code identifying type of payment terms	
	<i>Use this data element only if better discount terms are being offered than are contained in the applicable award instrument.</i>	
	03 Fixed Date	
	04 Deferred or Installment	
	05 Discount Not Applicable	
	08 Basic Discount Offered	
	09 Proximo	
	16 Prompt Payment Act	
	21 Fast Pay	
	Code indicating that an invoice is subject to accelerated payment	
	<i>Use to indicate FAST PAY procedures are applicable only when that procedure has been authorized in the contract or order for which this invoice is being submitted.</i>	
	23 Payment Due Upon Receipt of Invoice	

			PP	Prepayment		
	ITD02	333	Terms Basis Date Code	O	ID 1/2	
			Code identifying the beginning of the terms period			
			<i>1. Use this data element only if better discount terms are being offered than are contained in the applicable award instrument.</i>			
			<i>2. Use any code.</i>			
			Refer to 003050 Data Element Dictionary for acceptable code values.			
	ITD03	338	Terms Discount Percent	O	R 1/6	
			Terms discount percentage, expressed as a percent, available to the purchaser if an invoice is paid on or before the Terms Discount Due Date			
			<i>The amount shown is a percent, e.g. two and a half percent should be shown as 2.5 (two point five). Do not write the percent as .025.</i>			
	ITD04	370	Terms Discount Due Date	X	DT 6/6	
			Date payment is due if discount is to be earned			
			<i>Use to indicate the date for the discount when ITD01 is code 03.</i>			
	ITD05	351	Terms Discount Days Due	X	N0 1/3	
			Number of days in the terms discount period by which payment is due if terms discount is earned			
Not Used	ITD06	446	Terms Net Due Date	O	DT 6/6	
			Date when total invoice amount becomes due			
	ITD07	386	Terms Net Days	O	N0 1/3	
			Number of days until total invoice amount is due (discount not applicable)			
			<i>Use this data element only if better discount terms are being offered than are contained in the applicable award instrument.</i>			
	ITD08	362	Terms Discount Amount	O	N2 1/10	
			Total amount of terms discount			
			<i>1. Use this data element only if better discount terms are being offered than are contained in the applicable award instrument.</i>			
			<i>2. Use, if needed, to prevent differences that can result from rounding off methods.</i>			
Not Used	ITD09	388	Terms Deferred Due Date	O	DT 6/6	
			Date deferred payment or percent of invoice payable is due			
Not Used	ITD10	389	Deferred Amount Due	X	N2 1/10	
			Deferred amount due for payment			
Not Used	ITD11	342	Percent of Invoice Payable	X	R 1/5	
			Amount of invoice payable expressed in percent			
Not Used	ITD12	352	Description	O	AN 1/80	
			A free-form description to clarify the related data elements and their content			

Not Used	ITD13	765	Day of Month	X	N0 1/2
			The numeric value of the day of the month between 1 and the maximum day of the month being referenced		
Not Used	ITD14	107	Payment Method Code	O	ID 1/1
			Code identifying type of payment procedures		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	ITD15	954	Percent	O	R 1/10
			Percentage expressed as a decimal		

Segment: **REF** Reference Numbers
Position: 120
Loop: IT1 Optional
Level: Detail
Usage: Optional
Max Use: >1
Purpose: To specify identifying numbers.
Syntax Notes: 1 At least one of REF02 or REF03 is required.
Semantic Notes:
Comments:

Notes: *1. Use this 2/REF/120 segment to identify reference numbers that vary by line item. When the reference numbers apply to all the line items in the invoice, use the 1/REF/110 segment.*

Data Element Summary

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	REF01	128	Reference Number Qualifier	M ID 2/2
			Code qualifying the Reference Number.	
			11	Account Number Number identifies a telecommunications industry account
			12	Billing Account Account number under which billing is rendered
			14	Master Account Number Account number used to represent individual billing accounts which have been consolidated and/or summarized
			2I	Tracking Number
			46	Old Meter Number Identifies meters being removed
			55	Sequence Number <i>Use to indicate a suffix number associated with a final shipment number (i.e., when transmitting the letter Z to indicate a final shipment). (Applicable to DoD invoices only.)</i>
			79	Cost Account A management control point for cost and schedule planning and control; it represents that work assigned to one responsible organization element and to one work breakdown structure element
			80	Charge Number A number used by financial systems to identify

			accounts for costs incurred on a contract		
		AT	Appropriation Number		
			<i>Use to identify the accounting/appropriation data of the billed activity when the data is applicable to the cited line item.</i>		
		AW	Air Waybill Number		
		BL	Government Bill of Lading		
			<i>Use to indicate the government bill of lading number.</i>		
		CA	Cost Allocation Reference		
		E4	Charge Card Number		
			<i>Use to indicate the credit card number on an invoice for credit card charges.</i>		
		FS	Final Sequence Number		
			<i>Use, as applicable, to indicate the suffix number of a replacement shipment associated with a shipment number (i.e., when transmitting the letter A to indicate the first replacement shipment).</i>		
		IL	Internal Order Number		
		K5	Task Order		
		MG	Meter Number		
		RB	Rate code number		
		RQ	Purchase Requisition No.		
			<i>Use to indicate the purchase requisition number which is the 14/15 position MILSTRIP requisition number (or other 14/15 position document number of non-MILSTRIP items) associated to the current line item.</i>		
		SE	Serial Number		
			<i>Use to indicate the item's serial number.</i>		
		SI	Shipper's Identifying Number for Shipment (SID)		
			A unique number (to the shipper) assigned by the shipper to identify the shipment		
			<i>Use to indicate the vendor shipping number.</i>		
		ZZ	Mutually Defined		
Must Use	REF02	127	Reference Number	X	AN 1/30
			Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.		
Not Used	REF03	352	Description	X	AN 1/80
			A free-form description to clarify the related data elements and their content		

Segment: **DTM** Date/Time Reference

Position: 150

Loop: IT1 Optional

Level: Detail

Usage: Optional

Max Use: 10

Purpose: To specify pertinent dates and times

Syntax Notes: **1** At least one of DTM02 DTM03 or DTM06 is required.

2 If either DTM06 or DTM07 is present, then the other is required.

Semantic Notes:

Comments:

Notes:

1. Use two iterations of the segment when a range of dates (expressed as period start - period end, is required).

2. Use this 2/DTM/150 segment to specify the dates of the line item data for the invoice. When the dates for all items are the same, use the 1/DTM/140 segment.

Data Element Summary

Ref.	Data			Attributes
Des.	Element	Name		
Must Use	DTM01	374	Date/Time Qualifier	M ID 3/3
			Code specifying type of date or time, or both date and time	
		007	Effective	
		011	Shipped	
			<i>Use to indicate the date the goods were shipped.</i>	
		035	Delivered	
		135	Booking	
			<i>Use to indicate a billing revenue period. When used, identify the period in DTM06/07.</i>	
		186	Invoice Period Start	
			When the billing period covered by an invoice begins	
		187	Invoice Period End	
			When the billing period covered by an invoice ends	
		193	Period Start	
			<i>Use to indicate the performance commencement date for a line item that is ordering a service.</i>	
		194	Period End	
			<i>Use to indicate the performance completion date for a line item that is ordering a service.</i>	
		266	Base	
			The start of base date for a calendar reference - all dates fall after it	
			<i>Use to indicate a billing demand month. When</i>	

				<i>used, cite the last date of the applicable month.</i>
		321	Purchased	
			Date product/extended coverage was purchased	
			<i>Use to indicate the date of credit card purchase.</i>	
	DTM02	373	Date	X DT 6/6
			Date (YYMMDD)	
Not Used	DTM03	337	Time	X TM 4/8
			Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)	
Not Used	DTM04	623	Time Code	O ID 2/2
			Code identifying the time. In accordance with International Standards Organization standard 8601, time can be specified by a + or - and an indication in hours in relation to Universal Time Coordinate (UTC) time; since + is a restricted character, + and - are substituted by P and M in the codes that follow	
			Refer to 003050 Data Element Dictionary for acceptable code values.	
	DTM05	624	Century	O N0 2/2
			The first two characters in the designation of the year (CCYY)	
	DTM06	1250	Date Time Period Format Qualifier	X ID 2/3
			Code indicating the date format, time format, or date and time format	
			<i>1. Use any code.</i>	
			<i>2. Use to qualify a date when it is necessary to express the date in other than YYMMDD format. Use also, to qualify a range of dates when DTM01 is code 135.</i>	
			Refer to 003050 Data Element Dictionary for acceptable code values.	
	DTM07	1251	Date Time Period	X AN 1/35
			Expression of a date, a time, or range of dates, times or dates and times	
			<i>When DTM01 is code 135, use to identify a range of dates that constitute a billing period. For example, when DTM01 is code 135, DTM06 may cite code RDM and DTM07 would cite 950101-0331.</i>	

Segment: **CAD** Carrier Detail

Position: 160

Loop: IT1 Optional

Level: Detail

Usage: Optional

Max Use: >1

Purpose: To specify transportation details for the transaction

Syntax Notes: 1 At least one of CAD05 or CAD04 is required.

2 If CAD07 is present, then CAD08 is required.

Semantic Notes:

Comments:

Notes: 1. Use only when a different type of transportation method is used than identified in the purchase order.

2. Use this 2/CAD/160 segment to identify the transportation data that vary by line item. When the transportation information applies to all line items in the invoice, use the 3/CAD/030 segment.

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
CAD01	91	Transportation Method/Type Code	O	ID 1/2
		Code specifying the method or type of transportation for the shipment		
		1. Use to indicate the transportation method/type code for the line items.		
		2. An application program conversion table may be required to convert agency codes to codes used by ASC X12.		
		Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	CAD02	206 Equipment Initial	O	AN 1/4
		Prefix or alphabetic part of an equipment unit's identifying number		
Not Used	CAD03	207 Equipment Number	O	AN 1/10
		Sequencing or serial part of an equipment unit's identifying number (pure numeric form for equipment number is preferred)		
Not Used	CAD04	140 Standard Carrier Alpha Code	X	ID 2/4
		Standard Carrier Alpha Code		
Must Use	CAD05	387 Routing	X	AN 1/35
		Free-form description of the routing or requested routing for shipment, or the originating carrier's identity		
		Always cite the number 1. This data element is used to satisfy an X12 syntax requirement. The data, (i.e., the number 1), shall not be processed by the receiving application program.		
Not Used	CAD06	368 Shipment/Order Status Code	O	ID 2/2
		Code indicating the status of an order or shipment or the disposition of any difference between the quantity ordered and the quantity shipped for a		

			line item or transaction		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	CAD07	128	Reference Number Qualifier	O	ID 2/2
			Code qualifying the Reference Number.		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	CAD08	127	Reference Number	X	AN 1/30
			Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.		
Not Used	CAD09	284	Service Level Code	O	ID 2/2
			Code defining service		
			Refer to 003050 Data Element Dictionary for acceptable code values.		

Segment: **SAC** Service, Promotion, Allowance, or Charge Information

Position: 180

Loop: SAC Optional

Level: Detail

Usage: Optional

Max Use: 1

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Syntax Notes:

- 1 At least one of SAC02 or SAC03 is required.
- 2 If either SAC03 or SAC04 is present, then the other is required.
- 3 If either SAC06 or SAC07 is present, then the other is required.
- 4 If either SAC09 or SAC10 is present, then the other is required.
- 5 If SAC11 is present, then SAC10 is required.
- 6 If SAC13 is present, then at least one of SAC02 or SAC04 is required.
- 7 If SAC14 is present, then SAC13 is required.

Semantic Notes:

- 1 If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
- 2 SAC05 is the total amount for the service, promotion, allowance, or charge. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
- 3 SAC08 is the allowance or charge rate per unit.
- 4 SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
- 5 SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
- 6 SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.

Comments:

- 1 SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction to further the code in SAC02.
- 2 In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to a "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" - Dollars in SAC09.

Notes:

1. Use this 2/SAC/180 segment to identify charges that apply to a line item. If the charges apply to all of the line items, use the 3/SAC/040 segment.
2. Use also to identify the amount of the line item total invoice amount that is to be applied to the accounting data cited in SAC15.

Data Element Summary

Ref.	Data	
<u>Des.</u>	<u>Element</u>	<u>Name</u>
		<u>Attributes</u>
Must Use	SAC01	248 Allowance or Charge Indicator
		Code which indicates an allowance or charge for the service specified
		A Allowance

C Charge
N No Allowance or Charge

Use to indicate that the amount cited in SAC05 is to be applied to the accounting data identified in SAC15.

SAC02	1300	Service, Promotion, Allowance, or Charge Code	X	ID 4/4
Code identifying the service, promotion, allowance, or charge				
<i>Any code may be used except those referring to taxes which should be carried in the TXI segment.</i>				
<i>F460 Postage</i>				
<i>F650 Preparation</i>				
<i>Use to indicate packing, crating and handling.</i>				
<i>I170 Trade Discount</i>				
<i>I260 Transportation Direct Billing</i>				
<i>ZZZZ Mutually Defined</i>				
<i>Use to indicate the amount cited in SAC05 is to be applied to the accounting data identified in SAC15.</i>				
Refer to 003050 Data Element Dictionary for acceptable code values.				
Not Used	SAC03	559 Agency Qualifier Code	X	ID 2/2
Code identifying the agency assigning the code values				
Refer to 003050 Data Element Dictionary for acceptable code values.				
Not Used	SAC04	1301 Agency Service, Promotion, Allowance, or Charge Code	X	AN 1/10
Agency maintained code identifying the service, promotion, allowance, or charge				
SAC05	610	Amount	O	N2 1/15
Monetary amount				
<i>1. Use to identify the amount of the allowance or charge.</i>				
<i>2. When SAC02 is code ZZZZ, cite the line item invoiced amount that is to be applied to the accounting data identified in SAC15.</i>				
SAC06	378	Allowance/ Charge Percent Qualifier	X	ID 1/1
Code indicating on what basis allowance or charge percent is calculated				
Refer to 003050 Data Element Dictionary for acceptable code values.				
SAC07	332	Percent	X	R 1/6
Percent expressed as a percent				
<i>The amount shown is a percentage, e.g. two and a half percent should be shown as 2.5 (two point five). Do not write as .025.</i>				
SAC08	118	Rate	O	R 1/9

Rate expressed in the standard monetary denomination for the currency specified

Use to identify the allowance or charge rate per unit.

	SAC09	355	Unit or Basis for Measurement Code	X	ID 2/2
			Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
	SAC10	380	Quantity	X	R 1/15
			Numeric value of quantity		
			<i>Use to identify the quantity to which the amount cited in SAC05 applies. SAC10/11 can be used together to specify a quantity range to which the amount in SAC05 applies.</i>		
	SAC11	380	Quantity	O	R 1/15
			Numeric value of quantity		
			<i>Use only if SAC10 is used. SAC10/11 can be used together to specify a quantity range.</i>		
Not Used	SAC12	331	Allowance or Charge Method of Handling Code	O	ID 2/2
			Code indicating method of handling for an allowance or charge		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	SAC13	127	Reference Number	X	AN 1/30
			Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.		
Not Used	SAC14	770	Option Number	O	AN 1/20
			A unique number identifying available promotion or allowance options when more than one is offered		
	SAC15	352	Description	O	AN 1/80
			A free-form description to clarify the related data elements and their content		
			<i>1. Use only when additional clarification of SAC02 is required.</i>		
			<i>2. When SAC02 is code ZZZZ, identify the accounting data against which the amount cited in SAC05 is to be applied.</i>		

Segment: **TXI** Tax Information

Position: 190

Loop: SAC Optional

Level: Detail

Usage: Optional

Max Use: 10

Purpose: To specify tax information

- Syntax Notes:**
- 1 At least one of TXI02 TXI03 or TXI06 is required.
 - 2 If either TXI04 or TXI05 is present, then the other is required.
 - 3 If TXI08 is present, then TXI03 is required.

Semantic Notes: 1 TXI07 is a code indicating the relationship of the price or amount to the associated segment.

- Comments:**
- 1 TXI02 is the monetary amount of the tax.
 - 2 TXI03 is the tax percent expressed as a decimal.
 - 3 If TXI02 is not used, then the application of the percent (TXI03) is between trading partners.

Notes: *Use this 2/TXI/190 segment only if taxes to the cited charge amounts.*

Data Element Summary

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	TXI01	963	Tax Type Code Code specifying the type of tax <i>Use any code. Cited codes are preferred.</i> <i>CA City Tax</i> <i>F1 FICA Tax</i> <i>FD Federal Tax</i> <i>FT Federal Excise Tax</i> <i>GR Gross Receipts Tax</i> <i>LO Local Tax</i> <i>SA State Fuel Tax</i> <i>SE State Tax</i> <i>SF Super Fund</i> <i>LS State and Local Sales Tax</i>	M ID 2/2
	TXI02	782	Monetary Amount Monetary amount	X R 1/15
	TXI03	954	Percent Percentage expressed as a decimal <i>Cite 4.25% as 4.25; cite 3% as 3 (note: leading and trailing zeros are suppressed).</i>	X R 1/10
Not Used	TXI04	955	Tax Jurisdiction Code Qualifier Code identifying the source of the data used in tax jurisdiction code Refer to 003050 Data Element Dictionary for acceptable code values.	X ID 2/2

Not Used	TXI05	956	Tax Jurisdiction Code	X	AN 1/10
			Code identifying the taxing jurisdiction		
Not Used	TXI06	441	Tax Exempt Code	X	ID 1/1
			Code identifying exemption status from sales and use tax		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
	TXI07	662	Relationship Code	O	ID 1/1
			Code indicating the relationship between entities		
			A Add		
			<i>Use to indicate the tax amount is to be added to the charge amount being invoiced.</i>		
			I Included		
			<i>Use to indicate the tax amount is already included in the charge amount being invoiced.</i>		
	TXI08	828	Dollar Basis For Percent	O	R 1/9
			Dollar basis to be used in the percent calculation of the allowance, charge or tax		
Not Used	TXI09	325	Tax Identification Number	O	AN 1/20
			Number assigned to a purchaser (buyer, orderer) by a taxing jurisdiction (state, county, etc.); often called a tax exemption number or certificate number		
Not Used	TXI10	350	Assigned Identification	O	AN 1/11
			Alphanumeric characters assigned for differentiation within a transaction set		

Segment:	SLN Subline Item Detail
Position:	200
Loop:	SLN Optional
Level:	Detail
Usage:	Optional
Max Use:	1
Purpose:	To specify product subline detail item data
Syntax Notes:	<ol style="list-style-type: none"> 1 If SLN07 is present, then SLN06 is required. 2 If SLN08 is present, then SLN06 is required. 3 If either SLN09 or SLN10 is present, then the other is required. 4 If either SLN11 or SLN12 is present, then the other is required. 5 If either SLN13 or SLN14 is present, then the other is required. 6 If either SLN15 or SLN16 is present, then the other is required. 7 If either SLN17 or SLN18 is present, then the other is required. 8 If either SLN19 or SLN20 is present, then the other is required. 9 If either SLN21 or SLN22 is present, then the other is required. 10 If either SLN23 or SLN24 is present, then the other is required. 11 If either SLN25 or SLN26 is present, then the other is required. 12 If either SLN27 or SLN28 is present, then the other is required.
Semantic Notes:	<ol style="list-style-type: none"> 1 SLN01 is the identifying number for the subline item. 2 SLN02 is the identifying number for the subline level. The subline level is analogous to the level code used in a bill of materials. 3 SLN03 is the configuration code indicating the relationship of the subline item to the baseline item. 4 SLN08 is a code indicating the relationship of the price or amount to the associated segment.
Comments:	<ol style="list-style-type: none"> 1 See the Data Dictionary for a complete list of ID's. 2 SLN01 is related to (but not necessarily equivalent to) the baseline item number. Example: 1.1 or 1A might be used as a subline number to relate to baseline number 1. 3 SLN09 through SLN28 provide for ten (10) different product/service ID's for each item. For example: Case, Color, Drawing No., UPC No., ISBN No., Model No., SKU.

Data Element Summary

	Ref. Des.	Data Element	Name	Attributes
Must Use	SLN01	350	Assigned Identification Alphanumeric characters assigned for differentiation within a transaction set	M AN 1/11
Not Used	SLN02	350	Assigned Identification Alphanumeric characters assigned for differentiation within a transaction set	O AN 1/11
Must Use	SLN03	662	Relationship Code Code indicating the relationship between entities	M ID 1/1

			O	Information Only	
				Charges which relate to but may not be included in or added to the unit price of the SLN. (i.e., compute WATS calculation based upon usage amounts)	
Must Use	SLN04	380	Quantity		M R 1/15
			Numeric value of quantity		
Must Use	SLN05	355	Unit or Basis for Measurement Code		M ID 2/2
			Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
	SLN06	212	Unit Price		X R 1/17
			Price per unit of product, service, commodity, etc.		
	SLN07	639	Basis of Unit Price Code		O ID 2/2
			Code identifying the type of unit price for an item		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	SLN08	662	Relationship Code		O ID 1/1
			Code indicating the relationship between entities		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
	SLN09	235	Product/Service ID Qualifier		X ID 2/2
			Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
	SLN10	234	Product/Service ID		X AN 1/40
			Identifying number for a product or service		
Not Used	SLN11	235	Product/Service ID Qualifier		X ID 2/2
			Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	SLN12	234	Product/Service ID		X AN 1/40
			Identifying number for a product or service		
Not Used	SLN13	235	Product/Service ID Qualifier		X ID 2/2
			Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	SLN14	234	Product/Service ID		X AN 1/40
			Identifying number for a product or service		
Not Used	SLN15	235	Product/Service ID Qualifier		X ID 2/2
			Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	SLN16	234	Product/Service ID		X AN 1/40
			Identifying number for a product or service		

Not Used	SLN17	235	Product/Service ID Qualifier	X	ID 2/2
			Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	SLN18	234	Product/Service ID	X	AN 1/40
			Identifying number for a product or service		
Not Used	SLN19	235	Product/Service ID Qualifier	X	ID 2/2
			Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	SLN20	234	Product/Service ID	X	AN 1/40
			Identifying number for a product or service		
Not Used	SLN21	235	Product/Service ID Qualifier	X	ID 2/2
			Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	SLN22	234	Product/Service ID	X	AN 1/40
			Identifying number for a product or service		
Not Used	SLN23	235	Product/Service ID Qualifier	X	ID 2/2
			Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	SLN24	234	Product/Service ID	X	AN 1/40
			Identifying number for a product or service		
Not Used	SLN25	235	Product/Service ID Qualifier	X	ID 2/2
			Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	SLN26	234	Product/Service ID	X	AN 1/40
			Identifying number for a product or service		
Not Used	SLN27	235	Product/Service ID Qualifier	X	ID 2/2
			Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	SLN28	234	Product/Service ID	X	AN 1/40
			Identifying number for a product or service		

Segment:	N1 Name
Position:	240
Loop:	N1 Optional
Level:	Detail
Usage:	Optional
Max Use:	1
Purpose:	To identify a party by type of organization, name, and code
Syntax Notes:	<ol style="list-style-type: none"> 1 At least one of N102 or N103 is required. 2 If either N103 or N104 is present, then the other is required.
Semantic Notes:	
Comments:	<ol style="list-style-type: none"> 1 This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party. 2 N105 and N106 further define the type of entity in N101.
Notes:	<ol style="list-style-type: none"> 1. <i>Whenever possible, address information should be transmitted using code values contained in a combination of the N101 and N103/4 data elements. Use N102 and N2-N4 segments only when it is necessary to transmit the full address. For example, if a contractor can be identified by a DUNS number, it is not necessary to transmit the contractor's full address since the relationship between the DUNS number and the contractor's address can be established by accessing a data base in which the information is stored, having been put there at the time the contractor electronically registered as a federal government trading partner.</i> 2. <i>Use this 2/N1/240 loop to identify information pertaining to the line item. If the information applies to all of the line items, use the 1/N1/070 loop.</i>

Data Element Summary

Ref.	Data		
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	N101	98 Entity Identifier Code	M ID 2/2
		Code identifying an organizational entity, a physical location, or an individual	
		MQ Metering Location	
		ST Ship To	
		<i>Use to indicate the address to which an item must be shipped. If the ship-to address is an FPO or APO, cite the FPO or APO zip code in N403, cite code AR in N405, and cite the two letter identifier (AA for Miami, AE for New York, AP for San Francisco) in N406.</i>	
		SV Service Performance Site	
		When services are contracted for, this describes the organization for whom or location address at which those services will be performed	
		<i>Use to indicate the location where a service was performed.</i>	

	N102	93	Name	X	AN 1/35
			Free-form name		
			<i>Use only when N101 is either code ST or code SV to provide a text name. Do not use when the ship-to address can be identified by a code in N103/04. If the ship-to address is an APO or FPO, Cite APO or FPO as appropriate.</i>		
	N103	66	Identification Code Qualifier	X	ID 1/2
			Code designating the system/method of code structure used for Identification Code (67)		
			<i>While the federal EDI program uses the DUNS number, other government users of this implementation convention may require the use of other and additional numbers for a transition period in order to cross reference existing data bases.</i>		
		1	D-U-N-S Number, Dun & Bradstreet		
		9	D-U-N-S+4, D-U-N-S Number with Four Character Suffix		
			<i>Use to indicate the transacting parties where DUNS+4 is appropriate.</i>		
		10	Department of Defense Activity Address Code (DODAAC)		
		33	Commercial and Government Entity (CAGE)		
		91	Assigned by Seller or Seller's Agent		
		92	Assigned by Buyer or Buyer's Agent		
		A2	Military Assistance Program Address Code (MAPAC)		
			Contained in the Military Assistance Program Address Directory (MAPAD); represents the location of an entity		
		FA	Facility Identification		
			<i>This code will be deleted from the IC if no business case to retain it is provided.</i>		
		FI	Federal Taxpayer's Identification Number		
			<i>Use only if needed when receiving organization uses TIN to identify the sender's address.</i>		
	N104	67	Identification Code	X	AN 2/20
			Code identifying a party or other code		
Not Used	N105	706	Entity Relationship Code	O	ID 2/2
			Code describing entity relationship		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	N106	98	Entity Identifier Code	O	ID 2/2
			Code identifying an organizational entity, a physical location, or an individual		
			Refer to 003050 Data Element Dictionary for acceptable code values.		

Segment:	N2 Additional Name Information
Position:	250
Loop:	N1 Optional
Level:	Detail
Usage:	Optional
Max Use:	2
Purpose:	To specify additional names or those longer than 35 characters in length
Syntax Notes:	
Semantic Notes:	
Comments:	
Notes:	<p><i>1. This segment is not necessary when the cited party can be identified by a code value in N101/03/04.</i></p> <p><i>2. Use, as applicable, with codes ST and SV, to provide the necessary identification for the payment.</i></p>

Data Element Summary				
	Ref.	Data		Attributes
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	
Must Use	N201	93	Name	M AN 1/35
			Free-form name	
	N202	93	Name	O AN 1/35
			Free-form name	

Segment: **N3** Address Information
Position: 260
Loop: N1 Optional
Level: Detail
Usage: Optional
Max Use: 2
Purpose: To specify the location of the named party
Syntax Notes:
Semantic Notes:
Comments:

Notes: *1. This segment is not necessary when the cited party can be identified by a code value in N101/03/04.*
2. Use, as applicable, with codes ST and SV, to provide the necessary identification for the payment.

Data Element Summary

	Ref.	Data		Attributes
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	
Must Use	N301	166	Address Information	M AN 1/35
			Address information	
	N302	166	Address Information	O AN 1/35
			Address information	

Segment: **N4 Geographic Location**
Position: 270
Loop: N1 Optional
Level: Detail
Usage: Optional
Max Use: 1
Purpose: To specify the geographic place of the named party
Syntax Notes: 1 If N406 is present, then N405 is required.
Semantic Notes:
Comments: 1 A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
2 N402 is required only if city name (N401) is in the USA or Canada.
Notes: 1. *This segment is not necessary when the cited party can be identified by a code value in N101/03/04.*
2. *Use, as applicable, with codes ST and SV, to provide the necessary identification for the payment.*

Data Element Summary			
Ref.	Data		
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
N401	19	City Name	O AN 2/30
		Free-form text for city name	
N402	156	State or Province Code	O ID 2/2
		Code (Standard State/Province) as defined by appropriate government agency	
N403	116	Postal Code	O ID 3/11
		Code defining international postal zone code excluding punctuation and blanks (zip code for United States)	
N404	26	Country Code	O ID 2/3
		Code identifying the country	
		<i>An application program conversion table may be required to convert agency codes to ASC X12 codes.</i>	
N405	309	Location Qualifier	X ID 1/2
		Code identifying type of location	
		AR Armed Services Location Designation	
		<i>Use to indicate an Army Post Office (APO) or a Fleet Post Office (FPO).</i>	
N406	310	Location Identifier	O AN 1/30
		Code which identifies a specific location	

Segment: **TDS** Total Monetary Value Summary
Position: 010
Loop:
Level: Summary
Usage: Mandatory
Max Use: 1
Purpose: To specify the total invoice discounts and amounts
Syntax Notes:
Semantic Notes:

- 1 TDS01 is the total amount of invoice (including charges, less allowances) before terms discount (if discount is applicable).
- 2 TDS02 indicates the amount upon which the terms discount amount is calculated.
- 3 TDS03 is the amount of invoice due if paid by terms discount due date (total invoice or installment amount less cash discount).
- 4 TDS04 indicates the total amount of terms discount.

Comments:

- 1 TDS02 is required if the dollar value subject to discount is not equal to the dollar value of TDS01.

Notes: *There is no need to transmit either the currency symbol (e.g., the dollar sign \$), commas separating thousands, or the decimal point because the amount data elements are N2 types which means that there are two decimal places implied in every transmitted number. When using, be sure to follow all whole numbers with two zeros to account for the implied two decimal places.*

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
Must Use	TDS01	610 Amount	M	N2 1/15
		Monetary amount		
	TDS02	610 Amount	O	N2 1/15
		Monetary amount		
		<i>Use to identify the total amount of the invoice subject to discounts (which may vary by line item). Use is required if the dollar value subject to the terms discount is not equal to the dollar value cited in TDS01.</i>		
	TDS03	610 Amount	O	N2 1/15
		Monetary amount		
		<i>Use to identify the total amount of the invoice minus allowances and discounts and plus the charges, as applicable.</i>		
	TDS04	610 Amount	O	N2 1/15
		Monetary amount		
		<i>Use to identify the terms discount total amount applicable to the invoice.</i>		

Segment: **TXI** Tax Information

Position: 020

Loop:

Level: Summary

Usage: Optional

Max Use: 10

Purpose: To specify tax information

Syntax Notes:

- 1 At least one of TXI02 TXI03 or TXI06 is required.
- 2 If either TXI04 or TXI05 is present, then the other is required.
- 3 If TXI08 is present, then TXI03 is required.

Semantic Notes: 1 TXI07 is a code indicating the relationship of the price or amount to the associated segment.

Comments:

- 1 TXI02 is the monetary amount of the tax.
- 2 TXI03 is the tax percent expressed as a decimal.
- 3 If TXI02 is not used, then the application of the percent (TXI03) is between trading partners.

Notes: *Use this 3/TXI/020 segment to identify the total tax amount applicable to the total invoiced amount.*

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>		
Must Use	TXI01	963	Tax Type Code	M ID 2/2
			Code specifying the type of tax	
			<i>Use any code. Cited codes are preferred.</i>	
			CA City Tax	
			F1 FICA Tax	
			FD Federal Tax	
			FT Federal Excise Tax	
			GR Gross Receipts Tax	
			LS State and Local Sales Tax	
			LO Local Tax	
			SA State Fuel Tax	
			SE State Tax	
			SF Super Fund	
			Refer to 003050 Data Element Dictionary for acceptable code values.	
	TXI02	782	Monetary Amount	X R 1/15
			Monetary amount	
	TXI03	954	Percent	X R 1/10
			Percentage expressed as a decimal	
			<i>Cite 4.25% as 4.25; cite 3% as 3 (note: leading and trailing zeros are suppressed).</i>	
Not Used	TXI04	955	Tax Jurisdiction Code Qualifier	X ID 2/2
			Code identifying the source of the data used in tax jurisdiction code	

			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	TXI05	956	Tax Jurisdiction Code	X	AN 1/10
			Code identifying the taxing jurisdiction		
Not Used	TXI06	441	Tax Exempt Code	X	ID 1/1
			Code identifying exemption status from sales and use tax		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
	TXI07	662	Relationship Code	O	ID 1/1
			Code indicating the relationship between entities		
			A Add		
			<i>Use to indicate the total tax amount that must be added to the total invoice amount.</i>		
			I Included		
			<i>Use to indicate the total tax amount is already included in the invoice total amount.</i>		
	TXI08	828	Dollar Basis For Percent	O	R 1/9
			Dollar basis to be used in the percent calculation of the allowance, charge or tax		
Not Used	TXI09	325	Tax Identification Number	O	AN 1/20
			Number assigned to a purchaser (buyer, orderer) by a taxing jurisdiction (state, county, etc.); often called a tax exemption number or certificate number		
Not Used	TXI10	350	Assigned Identification	O	AN 1/11
			Alphanumeric characters assigned for differentiation within a transaction set		

Segment: **CAD** Carrier Detail

Position: 030

Loop:

Level: Summary

Usage: Optional

Max Use: 1

Purpose: To specify transportation details for the transaction

Syntax Notes: 1 At least one of CAD05 or CAD04 is required.

2 If CAD07 is present, then CAD08 is required.

Semantic Notes:

Comments:

Notes: 1. Use only when a different type of transportation method is used than identified in the purchase order.

2. Use this 3/CAD/030 segment to identify transportation information that applies to all line items. When the transportation information varies by line item, use the 2/CAD/160 segment.

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
CAD01	91	Transportation Method/Type Code	O	ID 1/2
		Code specifying the method or type of transportation for the shipment		
		1. Use to indicate the transportation method/type code for the line items.		
		2. An application program conversion table may be required to convert agency codes to codes used by ASC X12.		
		Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	CAD02	206 Equipment Initial	O	AN 1/4
		Prefix or alphabetic part of an equipment unit's identifying number		
Not Used	CAD03	207 Equipment Number	O	AN 1/10
		Sequencing or serial part of an equipment unit's identifying number (pure numeric form for equipment number is preferred)		
Not Used	CAD04	140 Standard Carrier Alpha Code	X	ID 2/4
		Standard Carrier Alpha Code		
Must Use	CAD05	387 Routing	X	AN 1/35
		Free-form description of the routing or requested routing for shipment, or the originating carrier's identity		
		Always cite the number 1. This data element is used to satisfy an X12 syntax requirement. The data shall not be processed by the receiving application program.		
Not Used	CAD06	368 Shipment/Order Status Code	O	ID 2/2
		Code indicating the status of an order or shipment or the disposition of any difference between the quantity ordered and the quantity shipped for a		

			line item or transaction		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	CAD07	128	Reference Number Qualifier	O	ID 2/2
			Code qualifying the Reference Number.		
			Refer to 003050 Data Element Dictionary for acceptable code values.		
Not Used	CAD08	127	Reference Number	X	AN 1/30
			Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.		
Not Used	CAD09	284	Service Level Code	O	ID 2/2
			Code defining service		
			Refer to 003050 Data Element Dictionary for acceptable code values.		

Segment: **SAC** Service, Promotion, Allowance, or Charge Information

Position: 040

Loop: SAC Optional

Level: Summary

Usage: Optional

Max Use: 1

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

- Syntax Notes:**
- 1 At least one of SAC02 or SAC03 is required.
 - 2 If either SAC03 or SAC04 is present, then the other is required.
 - 3 If either SAC06 or SAC07 is present, then the other is required.
 - 4 If either SAC09 or SAC10 is present, then the other is required.
 - 5 If SAC11 is present, then SAC10 is required.
 - 6 If SAC13 is present, then at least one of SAC02 or SAC04 is required.
 - 7 If SAC14 is present, then SAC13 is required.

- Semantic Notes:**
- 1 If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
 - 2 SAC05 is the total amount for the service, promotion, allowance, or charge. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
 - 3 SAC08 is the allowance or charge rate per unit.
 - 4 SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.
SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
 - 5 SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
 - 6 SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.

- Comments:**
- 1 SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction to further the code in SAC02.
 - 2 In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to a "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" - Dollars in SAC09.

Notes: *Use the 3/SAC/040 segment to identify total charges that are not being invoiced as a line item. These amounts are included in the TDS segment.*

Data Element Summary

Ref.	Data			
Des.	Element	Name	Attributes	
Must Use	SAC01	248 Allowance or Charge Indicator	M	ID 1/1
		Code which indicates an allowance or charge for the service specified		
		A Allowance		
		C Charge		
	SAC02	1300 Service, Promotion, Allowance, or Charge Code	X	ID 4/4

Code identifying the service, promotion, allowance, or charge

Use any code except those that are tax related. Those codes should be carried in the TXI segment.

F460	Postage
I170	Trade Discount
I260	Transportation Direct Billing

Not Used	SAC03	559	Agency Qualifier Code	X	ID 2/2
Code identifying the agency assigning the code values Refer to 003050 Data Element Dictionary for acceptable code values.					
Not Used	SAC04	1301	Agency Service, Promotion, Allowance, or Charge Code	X	AN 1/10
Agency maintained code identifying the service, promotion, allowance, or charge					
	SAC05	610	Amount	O	N2 1/15
Monetary amount <i>Use to identify the amount of the allowance or charge.</i>					
	SAC06	378	Allowance/ Charge Percent Qualifier	X	ID 1/1
Code indicating on what basis allowance or charge percent is calculated Refer to 003050 Data Element Dictionary for acceptable code values.					
	SAC07	332	Percent	X	R 1/6
Percent expressed as a percent <i>The amount shown is a percent, e.g. two and a half percent should be shown as 2.5 (two point five). Do not write the percent as .025.</i>					
	SAC08	118	Rate	O	R 1/9
Rate expressed in the standard monetary denomination for the currency specified <i>Use to identify the allowance or charge rate per unit.</i>					
	SAC09	355	Unit or Basis for Measurement Code	X	ID 2/2
Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken Refer to 003050 Data Element Dictionary for acceptable code values.					
	SAC10	380	Quantity	X	R 1/15
Numeric value of quantity <i>Use to identify the quantity to which the amount cited in SAC05 applies. SAC10/11 can be used together to specify a quantity range to which the amount in SAC05 applies.</i>					
	SAC11	380	Quantity	O	R 1/15
Numeric value of quantity <i>Use only if SAC10 is used. SAC10/11 can be used together to specify a quantity range.</i>					
Not Used	SAC12	331	Allowance or Charge Method of Handling Code	O	ID 2/2
Code indicating method of handling for an allowance or charge					

Refer to 003050 Data Element Dictionary for acceptable code values.				
Not Used	SAC13	127	Reference Number	X AN 1/30
Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.				
Not Used	SAC14	770	Option Number	O AN 1/20
A unique number identifying available promotion or allowance options when more than one is offered				
	SAC15	352	Description	O AN 1/80
A free-form description to clarify the related data elements and their content				

Use only when additional clarification of codes in SAC02 is required.

Segment: **TXI** Tax Information

Position: 050

Loop: SAC Optional

Level: Summary

Usage: Optional

Max Use: 10

Purpose: To specify tax information

Syntax Notes:

- 1 At least one of TXI02 TXI03 or TXI06 is required.
- 2 If either TXI04 or TXI05 is present, then the other is required.
- 3 If TXI08 is present, then TXI03 is required.

Semantic Notes: 1 TXI07 is a code indicating the relationship of the price or amount to the associated segment.

Comments:

- 1 TXI02 is the monetary amount of the tax.
- 2 TXI03 is the tax percent expressed as a decimal.
- 3 If TXI02 is not used, then the application of the percent (TXI03) is between trading partners.

Notes: *Use this 3/TXI/050 segment to identify total taxes applicable to total charge amounts. These amounts are included in TDS segment.*

Data Element Summary

	Ref.	Data		
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	TXI01	963	Tax Type Code	M ID 2/2
			Code specifying the type of tax	
			<i>Use any code. Cited codes are preferred.</i>	
			CA City Tax	
			F1 FICA Tax	
			FD Federal Tax	
			FT Federal Excise Tax	
			GR Gross Receipts Tax	
			LO Local Tax	
			SA State Fuel Tax	
			SE State Tax	
			SF Super Fund	
			LS State and Local Sales Tax	
			Refer to 003050 Data Element Dictionary for acceptable code values.	
	TXI02	782	Monetary Amount	X R 1/15
			Monetary amount	
	TXI03	954	Percent	X R 1/10
			Percentage expressed as a decimal	
			<i>Cite 4.25% as 4.25; cite 3% as 3 (note: leading and trailing zeros are suppressed).</i>	
Not Used	TXI04	955	Tax Jurisdiction Code Qualifier	X ID 2/2
			Code identifying the source of the data used in tax jurisdiction code	

			Refer to 003050 Data Element Dictionary for acceptable code values.	
Not Used	TXI05	956	Tax Jurisdiction Code	X AN 1/10
			Code identifying the taxing jurisdiction	
Not Used	TXI06	441	Tax Exempt Code	X ID 1/1
			Code identifying exemption status from sales and use tax	
			Refer to 003050 Data Element Dictionary for acceptable code values.	
	TXI07	662	Relationship Code	O ID 1/1
			Code indicating the relationship between entities	
			A	Add
			<i>Use to indicate the total tax amount applicable to the total charges that must be added to the total invoice amount.</i>	
			I	Included
			<i>Use to indicate the total tax amount applicable to the total charges that is already included in the total invoice amount.</i>	
	TXI08	828	Dollar Basis For Percent	O R 1/9
			Dollar basis to be used in the percent calculation of the allowance, charge or tax	
Not Used	TXI09	325	Tax Identification Number	O AN 1/20
			Number assigned to a purchaser (buyer, orderer) by a taxing jurisdiction (state, county, etc.); often called a tax exemption number or certificate number	
Not Used	TXI10	350	Assigned Identification	O AN 1/11
			Alphanumeric characters assigned for differentiation within a transaction set	

Segment: **CTT Transaction Totals**

Position: 070

Loop:

Level: Summary

Usage: Mandatory

Max Use: 1

Purpose: To transmit a hash total for a specific element in the transaction set

Syntax Notes:

- 1 If either CTT03 or CTT04 is present, then the other is required.
- 2 If either CTT05 or CTT06 is present, then the other is required.

Semantic Notes:

Comments:

- 1 This segment is intended to provide hash totals to validate transaction completeness and correctness.

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>		
Must Use	CTT01	354	Number of Line Items	M N0 1/6
			Total number of line items in the transaction set	
			<i>Use to indicate the number of times the IT1 loop was used in the transaction set.</i>	
	CTT02	347	Hash Total	O R 1/10
			Sum of values of the specified data element. All values in the data element will be summed without regard to decimal points (explicit or implicit) or signs. Truncation will occur on the left most digits if the sum is greater than the maximum size of the hash total of the data element.	
			Example:	
			-.0018 First occurrence of value being hashed. .18 Second occurrence of value being hashed. 1.8 Third occurrence of value being hashed. 18.01 Fourth occurrence of value being hashed. ----- 1855 Hash total prior to truncation. 855 Hash total after truncation to three-digit field.	
Not Used	CTT03	81	Weight	X R 1/10
			Numeric value of weight	
Not Used	CTT04	355	Unit or Basis for Measurement Code	X ID 2/2
			Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken	
			Refer to 003050 Data Element Dictionary for acceptable code values.	
Not Used	CTT05	183	Volume	X R 1/8
			Value of volumetric measure	
Not Used	CTT06	355	Unit or Basis for Measurement Code	X ID 2/2
			Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken	
			Refer to 003050 Data Element Dictionary for acceptable code values.	

Not Used	CTT07	352	Description	O	AN 1/80
			A free-form description to clarify the related data elements and their content		

Segment: **SE** Transaction Set Trailer
Position: 080
Loop:
Level: Summary
Usage: Mandatory
Max Use: 1
Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments).
Syntax Notes:
Semantic Notes:
Comments: 1 SE is the last segment of each transaction set.

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u> <u>Name</u>	
Must Use	SE01	96 Number of Included Segments	M N0 1/10
		Total number of segments included in a transaction set including ST and SE segments	
Must Use	SE02	329 Transaction Set Control Number	M AN 4/9
		Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set	
		<i>Cite the same number that is contained in ST02.</i>	